



Pensby High School
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Headteacher: Mr K Flanagan

Dear Parents/Carers,

The purpose of this letter is to remind parents / carers about how rewards, sanctions and detentions operate at the school. There have not been changes to the systems and this letter is simply a reminder about the importance of the 'Class Charts' system and its role in communicating with home.

The school operates a system called Class Charts <https://www.classcharts.com/parent/login>. This allows you to monitor your child's rewards, any behaviour issues. The Class Charts App is available for iPhone or Android devices and is free of charge.

When you have downloaded the app you will need a unique access code so you can log into your child's information. You will have received a separate email with your ClassCharts code included. If you do not receive a letter with a code please email the school via schooloffice@psf.wirral.sch.uk and mark it for the attention of Ms A Collier– please also give us your child's name and form).

The school detention system

We would like the use of Class Charts to be a positive experience where you can encourage your child and celebrate the rewards they have received.

The overwhelming majority of students at Pensby High School behave well and never receive any detentions. We want to make sure that the few that do receive detentions do not take up a disproportionate amount of time and resources from those who don't; this is reflected in how our detention system works.

How the detention system now works at Pensby High School is described below:

1. All pupils at Pensby High School operate to the same rewards and sanctions policy which includes detention after school with 24 hours' notice. There are no exceptions to this core policy of the school, a copy of which is available on the school website (<http://pensbyhighschool.org> → About → Policies and Procedures).
2. In the first instance the teacher placing the child on detention tells the child they are on a detention, when this is and the reason for it. It is the responsibility of the child to write this in their student planner and tell their parents when the detention is after school.
3. The Class Charts System will automatically send home an email informing parents of the detention, provided you have registered in the above way with Class Charts. The school will not enter into any other arrangements for communicating detentions to parents.
4. Class Charts will outline the date of the detention, the location of the detention, the teacher and when the detention was given. A reason for the detention may also be given.

5. In addition all the detentions given to students will be recorded on Class Charts and then published on the detention noticeboard in the pupil entrance by a member of the pastoral team. Detentions for the following school day will be on the noticeboard before 9am.
6. If a pupil has missed a detention of any type (for example because they have forgotten) it is their responsibility to find out from the detention noticeboard when their escalated detention is taking place. Again, if you have registered with Class Charts you will be notified via email of an escalation, and Class Charts will give the details of the re-arranged detention. If the pupil misses the detention because they are absent from school through illness it is their responsibility to see the member of staff who issued the detention to re-arrange the detention.

I know that many students and parents worry about the 'detention system' but I will say again, the vast majority of our students don't get detentions. We are very lucky to have students who want to learn, have positive relationships with staff and their peers and get the best they can from education.

The school's simple detention system ensures that staff time is not wasted chasing up a few students and their time is spent on the majority who do not receive detentions. The support of home regarding detention is a vital part of every child learning to take responsibility for their own actions.

As ever your support is the key to building a school that works to support those who want to learn and we are very grateful for this.

Yours sincerely

A handwritten signature in cursive script that reads "hdavies".

Heather Davies
Deputy Headteacher