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Headteacher: Mr K Flanagan

10 October 2023

Dear Parents and Carers

Re: Parental SEND Representative group

As a school we are always reviewing ways to support our provision for students with Special Educational Needs and Disabilities (SEND). In line with the Code of Practice, which highlights the importance of involving parents and carers in 'discussions and decisions' about children's care, we would like to set up a Parental SEND Representative Group. This group would provide a beneficial addition to the provision already set up which includes Departmental SEND Representatives, made up of staff from each curriculum area, and SEND Champions, comprised of students across each year group.

Our vision for the Parental SEND Representatives is to meet on a half termly basis with the SEND team in order to continually reflect on current processes already in place and discuss any improvements for future provision.

In order for the process to be effective and valuable, we would like to invite a group of ten parents and carers, who do not need to have any experience of SEND, but would be willing to meet to share and discuss views.

If you would like to be part of the Parental SEND Representative Group helping to review and improve the SEND provision at Pensby High School, could you email me directly by the end of Friday 3rd November. My email address is eprice@psf.wirral.sch.uk

Once we have our Parental SEND Representatives agreed, we will arrange our first meeting prior to the Christmas holidays.

Thank you for your consideration. We look forward to hearing from you soon.

Yours sincerely,

Mrs Emma Price & Ms Emily Simpson
SENCo/Inclusion Manager & Assistant SENCo.