



Pensby High School

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Headteacher: Mr K Flanagan

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Dear Parents and Carers

I hope that this letter finds you well. I know that the last few months have been an unsettling time for everyone and we have been under very strict instructions from the Department for Education (DfE) about allowing anyone on to the school site. The DfE have made a slight adjustment to their guidance in the last week and they are now saying that if we have concerns or worries about any student then we can bring them in to school for a face-to face catch up. I would like to use my discretion and invite all of Year 6 into school for an opportunity to have a short tour of the school, the chance to ask questions and meet a member of staff. We will run the tour with a maximum of 6 people in a group, one of our future students and **one parent**. Tours will take place during the school day and good hygiene and social distancing rules will be observed. Consent for an absence from school must be sought from your primary school, but to help in your request a copy of this letter and a brief explanation has been sent through to primary school cluster groups, to ask primary Headteachers for their support.

We are trying to bring over 650 students into school for a 1-to-1 meeting or in the case of Year 6 students a tour of the school, so unfortunately we will need to schedule the appointment centrally. I am sure that you understand the difficulties in scheduling so many meetings into to so short a time.

I know that it might seem like a very small step, but I am worried that we face a very disrupted academic year next year. It would appear that it is unlikely that we will be opening schools as normal from 1 September 2020, with the possibility of further lockdowns a very real worry to me. To this end we are building our capacity to teach our entire timetable via Microsoft Teams if required, but it is a big leap from schools being closed on 23 March 2020, to students suddenly being asked to log on to learn, especially in a new school setting. I would like to think we can get all of our students in to school at least once before we are placed in the position of teaching in this manner and that includes Year 6 students who are due to join the school as well. I am sure that even if your child has been here before, with the loss of the transition day, they will have questions and worries that we can help them with.

In order that we might plan for individual groups, I have put together a very short survey. The survey can be found here: <https://www.surveymonkey.co.uk/r/NNM8ZCP>. Can I ask that you complete this and we will then distribute appointment times as soon as we are able to. I realise that this is a short deadline, but completion by the 3.00pm on Wednesday 24 June 2020 would be much appreciated. This is I know a short turnaround, but the guidance has only just changed and I am keen to make the most of this opportunity.

Thank you and take care

Mr K Flanagan
Headteacher